

Purchasing Assistant at an Optical Module Factory



Overview

This position focuses on ordering spare parts, maintaining accurate purchasing records, coordinating with vendors, and supporting internal teams to ensure parts availability for customer orders, service needs, and production requirements. Apply to Purchasing Specialist, Senior Buyer, Procurement Specialist and more! This paper is designed to help you decipher price trends, evaluate suppliers in a sophisticated manner, and apply effective procurement strategies. By understanding these concepts, the reader will be more adept at optimizing their optical module spending—spending less where possible while retaining. This post provides detailed information on the purchasing assistant job description, including the key duties, tasks, and responsibilities they typically perform.) It also highlights important requirements. Purchasing assistant orders products or services from its employer. Purchasing assistants allow businesses to optimize purchasing efficiency and free up staff time for more. The Purchasing Assistant at Larsen Manufacturing will be the key link between the supply chain and manufacturing departments to ensure detailed and consistent communication throughout the manufacturing process.



Article Content

Jul 08, 2025

Optical Express Group hiring Purchase Ledger Assistant Job in ...

Due to expansion and business growth, we currently have vacancies for a Purchase Ledger Assistant to join our finance team based in the Head Office at Westfield, Cumbernauld. On the job training will be

Apr 12, 2026

Optical Module Procurement Guide

Optical Module Procurement guide to pricing trends, OEM vs aftermarket insights, and strategic buying tactics to optimize costs, reliability, and

Jan 14, 2026

Purchasing Assistant Job Description [Updated 2025]

Build your own Purchasing Assistant job description using our guide on the top Purchasing Assistant skills, education, experience and more. Post your Purchasing Assistant job today.

Nov 13, 2025

Purchasing Assistant Salary at Thema Optical Srl | Salary

The average annual Purchasing Assistant salary is estimated to be approximately \$54,362 per year. The majority pay is between \$47,543 to \$62,320 per year. Visit Salary to find out more.

Oct 06, 2025

Purchasing Assistant

The Purchasing Assistant at Larsen Manufacturing will be the key link between the supply chain and manufacturing departments to ensure detailed and consistent communication throughout the

Jul 01, 2025

Purchasing Assistant Job Description

Learn about the key requirements, duties, responsibilities, and skills that should be in a purchasing assistant job description.

Sep 12, 2025

Purchasing Assistant — Everything A Procurement

Have you ever wondered what is a purchasing assistant? In this article, we will explore its importance and responsibilities.

May 12, 2026

How to Become a Purchasing Assistant: A Guide

To become a purchasing assistant, one should develop strong organizational skills, attention to detail, and proficiency in relevant software like inventory management systems.

Nov 03, 2025

Purchasing Assistant jobs in Los Angeles, CA

142 Purchasing Assistant jobs available in Los Angeles, CA on Indeed . Apply to Purchasing Assistant, Purchasing Coordinator, Assistant Buyer and more!

Dec 19, 2025

Purchasing Assistant Job Description, Key Duties and

What Does a Purchasing Assistant Do? A purchasing assistant is responsible for a company's receipt and storage of raw materials. The purchasing assistant job

Oct 23, 2025

How to Become an Optical Assistant: Career Path & Guide

Optical assistants are the frontline professionals in eye care, guiding patients through their optical journey from frame selection to lens fitting. They play a crucial role in ensuring clear

Mar 27, 2026

The Purchasing Assistant Ultimate Guide

A purchasing assistant role can be a stepping stone to more advanced careers in the field. Before looking at the career path for this role, it's important to understand

Mar 18, 2026

Optical Module: A Comprehensive Analysis from Source

Optical modules are key transmission components in communication networks, and their applications, technologies, types, and terminology are

Nov 03, 2025

How to Become a Purchasing Assistant: A Guide

Learn about the duties, skills, qualifications, and career prospects of a purchasing assistant, a professional who supports the procurement process.

Aug 10, 2025

Paid Internship for Purchasing Assistant (Until December 2025)

A global stamping and welding factory/ supplier for Toyota Motor Corp., is seeking a Part-Time Purchasing Assistant to join their Florence, KY office. This position is about 20-30 hours for a week

Aug 20, 2025

Bin Shabib Group of Companies hiring Optical purchase assistant Job

Job Summary: As a Purchase Assistant in the optical industry, you will play a pivotal role in supporting the procurement team in sourcing, purchasing, and managing inventory of optical products and

Mar 31, 2026

Purchasing Specialist Optical Jobs, Employment | Indeed

109 Purchasing Specialist Optical jobs available on Indeed . Apply to Purchasing Specialist, Senior Buyer, Procurement Specialist and more!

Mar 18, 2026

Purchasing Assistant

Apply online for Purchasing Assistant - Student Placement at Prysmian Group & kick start your career with Prosple.

Aug 08, 2025

Purchasing Assistant Jobs

Search and apply to our open Purchasing Assistant jobs. Our full-time, freelance and temporary Purchasing Assistant roles are updated daily.

Apr 13, 2026

Optical Components Purchasing Engineer

Responsibilities: search and selection of suppliers of optical components. Placing and tracking orders for optical components. Communication with suppliers on all issues related to

Jan 02, 2026

Optical Assistant Role | Eyecare Specialists

Optical Assistant Level 3 Module 1: Health and Safety Knowledge of: Health and safety at work legislation relevant to the industry. The safe use of all industry

Dec 12, 2025

Purchasing Assistant Job Opportunity | Macfab Manufacturing Inc

They are responsible for tasks such as creating purchase orders, tracking orders, managing inventory, and communicating with vendors. They also play a role in researching new suppliers and products,

Mar 31, 2026

Purchase Ledger Assistant

Job Title: Purchase Ledger Assistant Location: Westfield Industrial Estate, Cumbernauld Salary: Competitive Hours: Monday-Friday 9am-5:30pm About Optical Express Optical Express is the UK's

Aug 16, 2025

Optical assistant - Careers in Eyecare

See how to become an optical assistant with our career guide Did you know? Being an optical assistant gives you greater responsibility than the usual retail job. If

Aug 21, 2025

Job Description Purchasing Assistant

Purchasing Assistant ... Position Summary: order through shipping and billing. Procures company purchases including raw materials, sundry items, ancillary products and production services. Liaison

Jul 07, 2025

What does a purchasing assistant do?

Explore the role, responsibilities, and skills of purchasing assistants. Dive into comparisons of different purchasing assistant types to understand their unique contributions.

Contact Us

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